



Safety 4 All Ltd

Code of Conduct

Code of Conduct

At Safety 4 All Ltd we are committed to Safeguarding and Protecting Children, Young People and Vulnerable Adults. Therefore, we are committed to follow the Code of Conduct for Safer Practice. This policy applies to everyone who works within our organisation, including directors, secretary, trainers, and anyone, who works on our behalf.

Purpose of this policy

The purpose of this policy is to ensure, that everyone who works for our companies puts the welfare of the children into heart of our services. We also acknowledge the importance of working with parents and carers and see Family as a whole and to take each member of the Family into consideration. Our clients and their welfare are our priority.

Because of the nature of the business our clients and students, this includes Community Students, might be long term under our services, therefore it is paramount to ensure healthy relationships, including establishing professional boundaries.

Meaning of Code of Conduct

The Code of Conduct is a set of rules for individuals and expectations set by an organisation. All directors, secretary, staff, contractors and volunteers who work within our services must follow this set of rules. The rules are there to offer best services to our clients as well as to protect everyone who works within our organisation. It is to keep the clients welfare at our priority while being safe.

Our rules for anyone who works within our organisation:

1. Be professional at all times.
2. Keep professional boundaries within our clients – the professional boundaries will be explained during Safeguarding training that will be provided to anyone who works within our companies.
3. Do not add our clients and students to personal social media accounts.
4. Personal information, for example about own experience should be only shared if it is for the benefit of the students.
5. Personal information about home address or personal phone number etc. should not be shared with our students.
6. We will not share our personal opinions, views or beliefs with our clients and students.
7. We will value individualities and respect our clients and students opinions views and beliefs.
8. If we are supporting students emotionally, we will maintain professional boundaries and meet in neutral places, such as a café or library.



9. We do not provide Home-visits, however it might be acceptable in certain circumstances, for example if a student is long-term ill or disabled. There must be however a clear reason for it and it must be agreed during the supervisions.
10. We will contact our clients and students within agreed by our organisations time frames.
11. Any problems with professional boundaries or breach of any rules within the organisations should be reported to the appropriate person. All staff, contractors report to the Designated Safeguarding Lead (**DSL**) **Kate Gorski at kate@safety4all.uk or 07362512257**. During Kate's absence, all report to o Deputy Designated Safeguarding Lead (**DDSL**) **Piko Choi at piko@safety4all.uk**.

Legal framework

We follow the guidance by Planning Inspectorate. This is the: *Guidance Code of Conduct. Updated 26 January 2023*. The guidance applies to England and Wales and can be found on the website:

<https://www.gov.uk/government/publications/code-of-conduct/code-of-conduct>

The Code of Conduct is based on '*The seven principles of public life*' by Lord Nolan:

1. **Selflessness** – Holders of public office should act in the interests of the public
2. **Objectivity** – Holders of public office should make decisions fairly and impartially, make decisions based on facts
3. **Accountability** – Holders of public office are accountable to the public for their decision
4. **Openness** – all decisions should be transparent and open to the public unless there is a lawful reason
5. **Honesty** – this means being truthful
6. **Leadership** – the principles should be modelled by the public office holders in both work- and personal life.

Decisions in working with Community Students as Safety 4 All Ltd

The Board of Directors and the management team should make the decisions based on what is best for the Community.

As Community we take in consideration both: Community as a whole and Individuals (Community Students).

When working with Community making decisions the following questions should be asked/taken into the consideration:

- Is the decision good for the Community?
- How will the people from Community benefit from this decision?
- What will the Community gain from this decision?
- Is this decision taking in consideration safety of employees, contractors, volunteers and Board of Directors/Trustees? Safety can not be compromised at any circumstances, safety always comes first.
- Is this decision free of judgement?
- Is this decision based on facts, not on personal opinions or beliefs?

Safety 4 All Ltd is a private limited company registered in England and Wales (Registration number 15068953).



- Is this decision inclusive for everyone? Will anyone feel left out or treated unequal because of this decision?
- How will the decision affect everyone?
- Are the children in the centre of our decisions (when applicable)?

Summary

Following the Code of Conduct is crucial within our organisation for a Safe Practice.

Supporting documents

This policy statement should be read alongside the Safeguarding Policy and our other organisational policies.

Nominated person – Designated Safeguarding Lead

Persons responsible to implement the Code of Conduct within the company is:

Kate Gorski, Designated Safeguarding Lead (DSL)

Contact: kate@safety4all.uk or 07362512257.

Piko Choi, Deputy Designated Safeguarding Lead (DDSL).

Contact: piko@safety4all.uk.

Should you have any questions regarding our safeguarding provision, approach and policies or any safeguarding concerns, that arise during our training, please contact the number and email above.

This policy has been written by: Kate Gorski and approved by Donna Arden McKenna and Piko Choi.

We will review this policy every 12 months and as and when required.

Date of review:	Signature of Policy Holder:	Date passed:
2024	<i>K. Gorski</i>	29/08/2024
2024	<i>K. Gorski</i>	19/10/2024
2024	<i>K. Gorski</i>	05/12/2024
2025		
2026		
2027		
2029		